

AGENDA

Northwest Staff Council

August 16, 2017 | 1:00 PM

In Attendance

Presentations

Retreat Minutes

Discussion over July minutes.

Budget

Organizational Structure Support & Strategic Operations Reports

- Extended Leadership Team: None
- Faculty Senate (Brian Haile): None
- Student Senate: None
- Board of Regents: None
- Benefits & Wellness Committee (Tanya Riley): Be a Better Bearcat dates are in the HR bulletin. Insurance is back out for bid.
- Diversity, Equity & Inclusion: Co-host the Faculty & Staff Speakeasy with DEI and Carolyn Johnson. The event will take place on September 8 at Novel Grounds. If you can assist, you can sign up at https://docs.google.com/spreadsheets/d/12uJ-AmjcuZ62uEI9P2r6_9fFe8ExYA6YHipf_3o5rCM/edit#gid=0.

Old Business Items

- National Custodial Day on October 2nd. We are still looking for ideas on how we can celebrate the day.
- Help for set up or tear down for Convocation is needed. Please let Gina Bradley know if you can help on Sunday, August 27th.
- Advantage Water Station: August 24th. Please encourage sign up!
Hudson/Perrin Signup https://docs.google.com/document/d/1HB-YD801nFI_z1cnkxtpF-VMaSmZ_BAgCighsjd6WO0/edit?usp=sharing
High Rise Signup <https://docs.google.com/document/d/1y7-qAjwiN25pAOQX1Sa2-vsCEEJCTMKeae0CnquCAH4/edit?usp=sharing>

New Business Items

- Charter updates: Removed the Faculty Health & Safety Committee. Term dates were updated to start in May and end in April. All of the executive committee will serve on the Extended Leadership Team (ELT). A diversity statement has been added under the membership section. Please review the updates and bring comments/suggestions to the September meeting.

Employee Suggestions/Comments/Concerns

Committee Reports

- Employee Recognition Committee: if you have any feedback from Employee Appreciation Week, please send it to Alyssa
- Outreach Committee: setting up a giving ambassador for employee giving month
- Policy Committee: none
- Employee Engagement Committee: working on creating welcome packets for new staff.

Announcements

Advancement: Cat Callers will begin calling on September 11th. Calls will take place between 6-9 PM. They will not call after Thanksgiving.

RPDC has a new employee

Student Affairs welcomed Andre Brown as the new Residential Life Educator.

Facilities & Custodial are beautifying the campus!

Surplus sale will be late October/early November. Watch for more details soon.

University Communications is working on new campus maps and redesigning the website.

Payroll: please notify the Payroll Office if there have been changes to supervisors.

Athletics: welcome Mackenzie Maguire. Tailgating lot will be changing. If you want to become a member of the Booster Club, and attend the picnic on September 27th, contact Scott Nielson.

TriO: 30 bridge students move in on Sunday, August 20th. UB is taking a trip to Washington DC in September. UBMS is awaiting grant approval.

DEI: Finalizing events and speakers for the semester. Speakeasy will be September 8 in Novel Grounds.

IT: all requests need to go through the Help Desk

IR: two job openings available

IIC: welcoming 6 exchange students, 70 international undergrads, and 80 international graduates on August 20 & 21

Next Meeting

9/20/2017 1:00 PM